

BOT MEETING

NOVEMBER 23, 2025 (ZOOM)

MEETING MINUTES



Participants:

1.	Léia Maria De Mora Cardenuto	LC
2.	Janet Pinneau	JA
3.	Vita Heinrich-Clauer	VH
4.	Ana Lúcia Faria	AL
5.	Anat Gihon	AG
6.	James Elniski	JE
7.	Marília Leite	ML
8.	Paola Alessio	PA
9.	Patrizia Moselli	PM
10.	Yael Harel	YH

Excused: Manuela Tremante

Nina Schubert – NS (Scribe)

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1 SETTING THE TIMETABLE, DECISION MAKING AND APPROVAL OF AGENDA

The BoT decides the timetable and approves the agenda. The decisions are made following the gradience of agreement (as in the past).

Chair:	Stacker:	Tracker:	Timer:
LC	AF	VH	JA

2 27TH IIBA INTERNATIONAL CONFERENCE - CLOSING

The closing balance (still in progress) and the conference survey results, including additional statistical analyses, were circulated to the BoT members several days prior to the meeting.

2.1 Financial Update

- Current losses are significantly lower than initially forecasted.
- Although the final result will remain negative, the impact on the future budget is far less severe than anticipated.
- The provisional closing balance is approximately –34 kEUR approx.

2.2 Reflections on Conference Structure and Future Organization

Challenges Identified:

- Conferences have traditionally depended on strong local organizational support, which is becoming increasingly difficult to secure.
- Participation from North America was notably low, raising concerns about reduced interest or limited capacity (particularly given the shrinking and aging NANZIBA membership).
- These trends have implications for overall conference attendance and financial viability.

Organizational Considerations:

- BoT members more actively involved in the conference organization emphasize the need to reassess the broader organizational model.
- A brief discussion takes place regarding the feasibility of continuing the regional rotation model.
- With fewer active local societies, and in certain regions no clear host society available, the rotation principle may need to be reconsidered.

Pricing:

- The BoT stresses the importance of lowering conference fees going forward.
- More accessible pricing (both for registration fees and room-and-board) should be prioritized.
- This topic will be included on the agenda for the BoT meeting in March 2026.

Acknowledgments:

- The BoT expresses appreciation for everyone involved in managing and especially controlling conference expenses.
- The BoT emphasizes the importance of formally acknowledging individuals who contributed “exceptional effort”. Notably, nearly half of all participants traveled from overseas, demonstrating significant dedication in time, energy, and financial commitment.

Next Steps:

- LC encourages BoT members to document ideas and recommendations for future conference planning. (These minutes capture several initial reflections; however, additional input is welcomed.)
- LC (with support from NS) will prepare an end-of-year mailing to the membership acknowledging the exceptional effort, commitment, and long-distance travel undertaken by NANZIBA members and especially by members from Latin America and Europe who participated in the conference.

2.3 Closing Balance (still in progress)



27th IIBA International Conference - Closing Balance

Income Type	Budget EUR	Budget USD	Budget TOTAL USD	Closing EUR	Closing USD	Closing TOTAL EUR	Comments
Pass	\$71,400	\$64,260	\$0	41,717 €	\$22,000	61,517 €	
Day Ticket	\$0	\$0	\$0	0 €	\$350	315 €	
Boogie & Bites	\$0	\$0	\$0	756 €	\$825	1,498 €	
Continuing Education Credits	\$3,000	\$2,700	\$0	1,743 €	\$1,100	2,733 €	
Pre-Conference	\$4,500	\$4,050	\$0	2,603 €	\$1,200	3,683 €	(1 unpaid down payment request)
Cancellations	\$0	\$0	\$0	-52 €	\$0	52 €	
TOTAL	- €	\$78,900	\$71,010	46,767 €	\$25,475	69,694,31 €	

Cost Type	Budget EUR	Budget USD	Budget TOTAL EUR	Closing EUR	Closing USD	Closing TOTAL EUR	Comments
1. Staff & Administration	- €	\$5,398	\$4,858	978 €	\$2,642	3,355 €	
1.1 Assistants	\$0	\$0	\$0	- €	\$0	- €	(No assistants, Volunteers instead.)
1.2 Staff (T-shirts)	\$0	\$0	\$0	- €	\$53	48 €	(Buttons Ask Me.)
1.3 IIBA Office Accommodation	\$750	\$675	\$0	- €	\$0	- €	(See Annual Budget.)
1.4 Financial Charges	\$4,648	\$4,183	\$0	978 €	\$2,588	3,307 €	(Invoices still pending to be paid.)
2. Event Management & Logistics	- €	\$11,050	\$9,945	- €	\$2,761	2,485 €	
2.1 Event Manager	\$10,000	\$9,000	\$0	- €	\$1,975	1,778 €	
2.2 Event Manager (Transport & Parking)	\$300	\$270	\$0	- €	\$36	32 €	
2.3 Venue Visits (Logistics Committee)	\$750	\$675	\$0	- €	\$750	675 €	(Leiner Munoz & Ann Coleman.)
3. Hotel & On-Site Services	- €	\$87,875	\$79,088	- €	\$70,491	63,442 €	
3.1 Audio Visual	\$20,000	\$18,000	\$0	- €	\$10,359	9,323 €	
3.2 Contingency	\$0	\$0	\$0	- €	\$30	27 €	
3.3 Foods & Beverages	\$66,875	\$60,188	\$0	- €	\$59,941	53,947 €	
3.4 Insurance	\$1,000	\$900	\$0	- €	\$162	145 €	(Liability, not cancellation.)
4. Boogie & Bites Party	- €	\$1,300	\$1,170	- €	\$16,265	14,639 €	
4.1 Foods & Beverages	\$1,000	\$900	\$0	- €	\$15,265	13,739 €	
4.2 DJ	\$300	\$270	\$0	- €	\$1,000	900 €	
4.3 Performance	\$0	\$0	\$0	- €	\$0	- €	(None.)
5. Plenary Sessions	- €	\$17,495	\$15,746	6,385 €	\$11,941	17,132 €	
5.1 Simultaneous Interpretation	\$2,745	\$2,471	\$0	2,286 €	\$2,286 €	2,286 €	(Wordly.)
5.2 Keynotes Honorary	\$11,000	\$9,900	\$0	2,659 €	\$8,000	9,859 €	
5.2.1 Nancy McWilliams	\$3,667	\$3,300	\$0	- €	\$3,500	3,150 €	(Final invoice pending.)
5.2.2 Paul Wachtel	\$3,667	\$3,300	\$0	2,659 €	\$1,000	3,559 €	(Partial invoice pending.)
5.2.3 Sue Grand	\$3,667	\$3,300	\$0	- €	\$3,500	3,150 €	
5.3 Keynotes Travel	\$0	\$0	\$0	1,440 €	\$1,935	3,182 €	
5.3.1 Nancy McWilliams	\$1,000	\$900	\$0	- €	\$832	748 €	(Final invoice pending.)
5.3.2 Paul Wachtel	\$1,000	\$900	\$0	1,440 €	\$1,440 €	1,440 €	
5.3.3 Sue Grand	\$1,000	\$900	\$0	- €	\$1,102	992 €	
5.4 Accommodation & Meals	\$0	\$0	\$0	- €	\$2,006	1,806 €	
5.4.1 Keynote Speakers Hotel	\$750	\$675	\$0	- €	\$1,631	1,468 €	
5.4.2 Keynotes Meals	\$0	\$0	\$0	\$375	\$375	338 €	(Dinners hosted by Scott Baum.)
6. Pre-Conference	- €	\$780	\$702	772 €	\$0	772 €	
6.1 Presenter Honoraries	\$780	\$702	\$0	772 €	\$0	772 €	
7. Marketing & Promotion	500 €	\$3,600	\$3,740	500 €	\$632	1,069 €	
7.1 Conference Website	500 €	\$500	\$0	500 €	\$0	500 €	
7.2 Advertising	\$0	\$0	\$0	- €	\$0	- €	(No advertising)
7.3 Banner	\$0	\$0	\$0	- €	\$0	- €	(Sponsorship.)



7.4 Conference Packages	\$400	\$380	\$63	57 € (Labels and badge holders.)
7.5 Welcome Gifts	\$2,000	\$1,800	-	€ (Sponsorship for mugs & bags.)
7.6 Program Design	\$700	\$630	50	€ (IBA Back-Office.)
7.7 Printing	\$500	\$450	\$589	512 €
8. Continuing Education	-	\$4,200	\$0	101 €
8.1 Continuing Education Credits	\$4,200	\$3,780	101 €	101 € (Down Payment Amedco. Finally provided by SCIBA & NYSBA.)
9. Contingency	\$5,000	\$4,500	\$159	1,142 € (998.56 EUR exchange losses. USD 116.09 for Flip Chart Accessories, USD 43.19 for Blow up Mattress)
TOTAL	500,00 €	\$136,698	\$104,891	104,136,91 €

CLOSING BALANCE – REVENUE (LOSS) **34,442,60 €**

Please note: this balance is still in progress. The amounts shown reflect today's status and are not final.

*Final costs still pending to be determined.

2.4 Survey

- Total participants invited: 104
- Total responses received: 37 (including 4 blank responses)

According to industry standards, email and web-based surveys typically achieve response rates between 20% and 30%. Therefore, this survey achieved an above-average response rate, providing a representative and comprehensive understanding of attendee experiences.

Effective response rate:

31 %

A strong majority of respondents (~87%) rated the conference 4 stars or higher, indicating a high level of overall satisfaction.

4,32



Summary:

The survey shows a high level of satisfaction with the 27th IIBA International Conference, with most participants rating the event very positively and considering it well executed and of good value. Respondents appreciated the overall organization, keynote sessions, community atmosphere, and opportunities for learning and connection, while also highlighting areas for improvement such as workshop quality and duration, technical support, venue suitability, and the balance between theoretical and experiential content.

Feedback emphasized the need for greater diversity in speakers, clearer structure in workshops, more movement and experiential elements, and more affordable, accessible conference formats.

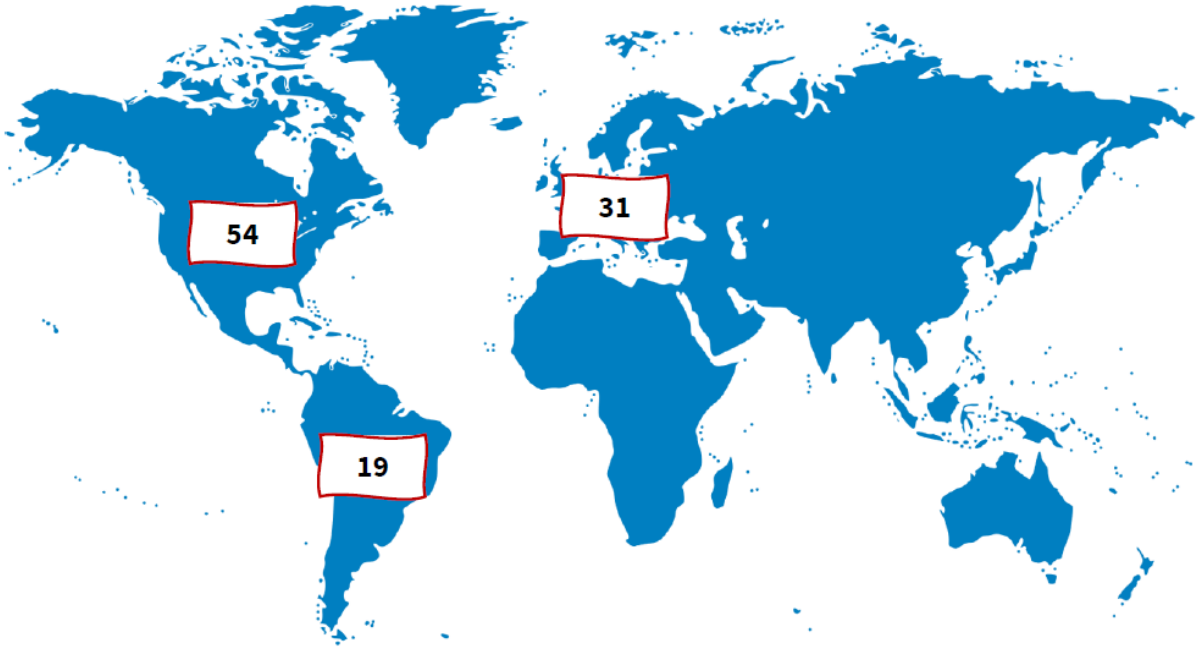
Participants expressed strong appreciation for the sense of community and shared learning, along with interest in future topics focused on clinical practice, body-focused interventions, and strengthening the credibility of Bioenergetic Analysis.

2.5 More statistics

104 participants in total.

BY REGION

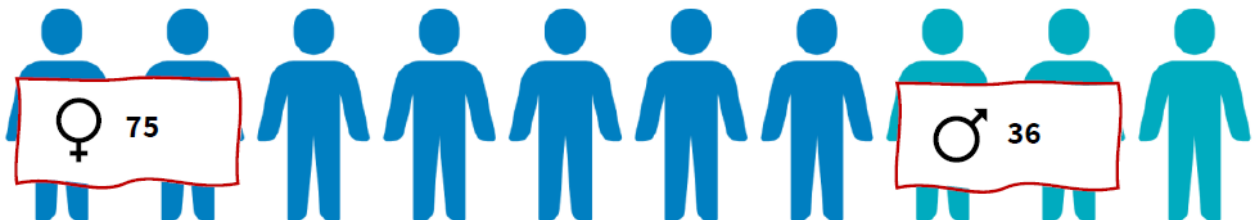
104 participants



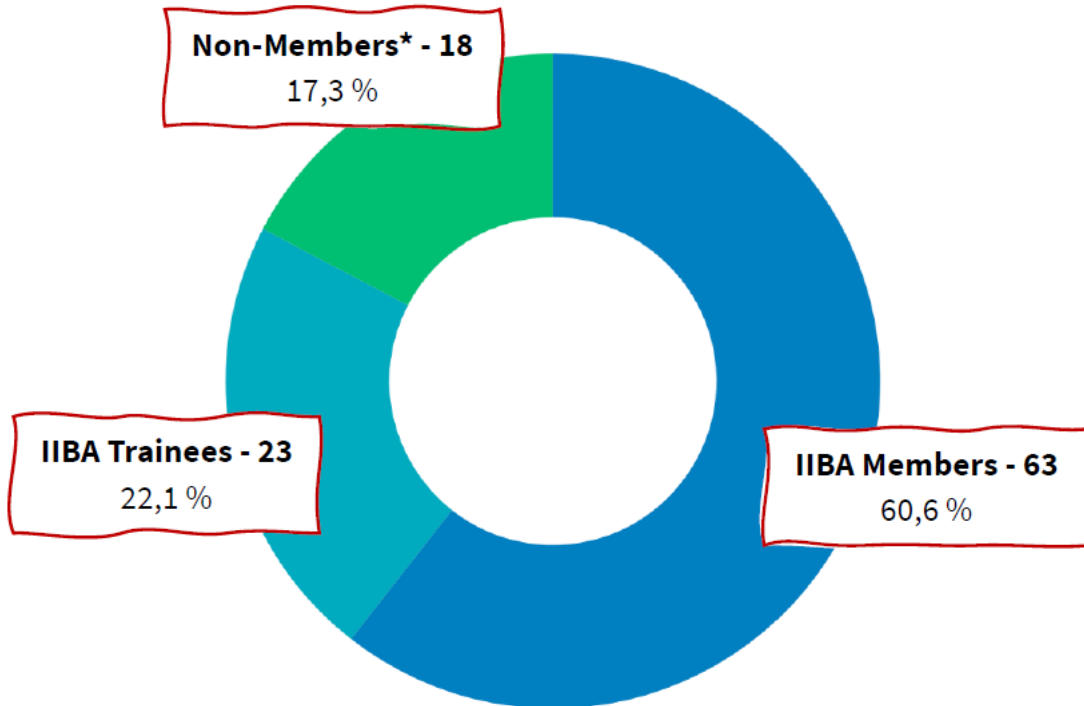
BY COUNTRY

#	Country	Participants	#	Country	Participants
1	Argentina	2	10	Italy	10
2	Belgium	1	11	Lithuania	1
3	Brazil	12	12	New Zealand	4
4	Canada	6	13	Norway	3
5	Chile	4	14	Poland	1
6	China	1	15	Spain	5
7	Colombia	1	16	Switzerland	2
8	Germany	3	17	USA	43
9	Israel	5			

BY GENDER (LIMITED TO FEMALE AND MALE)

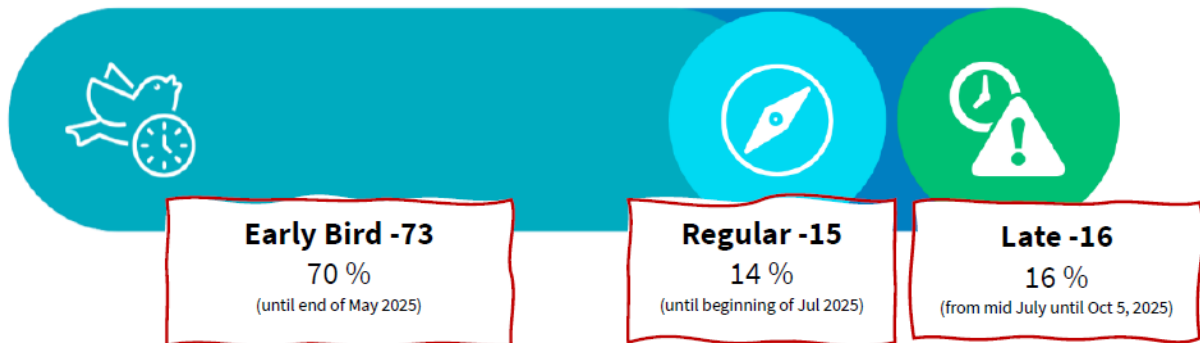


BY MEMBERSHIP STATUS



* Most Non-Members are Non-Active IIBA Members.

BY REGISTRATION DATE



REGISTRATION BY AFFILIATION TO LOCAL SOCIETIES

NANZIBA		Latin America		Europe	
ACSBA (Canada)	2	IAAB (Argentina)	2	SOBAB (Belgium)	1
CCSBA (Canada)	1	SOBAB (Brazil)	1	SGFBA (Germany)	1
China Training Group	1	VIBRARE (Brazil)	1	ISBA (Israel)	5
ANZSBA (New Zealand)	4	Lumen (Brazil)	1	SIAB (Italy)	8
DSBA (USA)	7	IABSP (Brazil)	9	NIBI (Norway)	2
MSBA (USA)	6			PABA (Poland)	1
NYSBA (USA)	5			ACAB (Spain)	1
SCIBA	13			AABM (Spain)	3
				SGBAT (Switzerland)	1

3 REQUEST OF RECOGNITION FROM THE CHINA SOCIETY FOR BIOENERGETIC ANALYSIS

Background:

- The training group in China has formally requested recognition as an official IIBA society.
- The previous local contact stepped down, and a new group has been established under the supervision of the China Training Group Coordinating Trainer, Guy Tonella.

Discussion:

- The BoT notes its limited familiarity with the recent developments in China but expresses general support for recognizing a local society, as formal structure typically enhances continuity, organization, and accountability.
- The group reports that nonprofit organizations cannot be legally registered in China, which conflicts with the IIBA's usual requirement that local societies hold nonprofit status.
- The BoT acknowledges that the essential purpose of a local society is to sustain a community at the local level. The IIBA is not an auditing body; its functioning relies on trust, cooperation, and adherence to shared standards.

Decision:

The BoT supports assisting the China group in establishing an official local society affiliated to the IIBA. Recognition is proceeded under the condition that Guy Tonella continues overseeing the training process and that the group operates in the spirit of a nonprofit organization, even if formal registration as such is not legally possible.

4 SELECTION & PDW COMMITTEE

Discussion:

- A BoT member expresses interest in serving as the next Chair of the PDW Committee.

- During the discussion, it is clarified that this is not an individual committee role: the committee combines responsibilities for both Selection and PDW, and therefore the Chair position covers Selection & PDW jointly.

Process Clarification:

- If the interested BoT member wishes to be considered for the Chair position, they should first be integrated into the Selection & PDW Committee as a regular member.
- They may then present themselves as a candidate for Chair at the next BoT meeting, so that the 2026 BoT can make the appointment in accordance with the bylaws.
- If the BoT member prefers not to join the committee before the presentation, they may instead submit their candidacy in writing to the BoT. In this case, it will be up to the BoT to decide (taking into account the Recommended Committee Appointment Guidelines) whether to appoint:
 - a candidate presented from within the Selection & PDW Committee, or
 - a candidate coming directly to the BoT.

5 AMENDMENT OF RECOMMENDED COMMITTEE APPOINTMENT GUIDELINES

Discussion:

- The BoT reviews the Recommended Committee Appointment Guidelines and identify the need for updates.
- It is agreed that the guidelines should explicitly state that committee Chairs ought to rotate among regions when feasible, to support fairness and broad representation.
- Committees should internally nominate their preferred Chair and then submit the nomination to the BoT for formal appointment. (If multiple candidates are proposed from within the committee or coming directly to the BoT), the BoT retains responsibility for appointing the Chair.

Additional Notes:

- Vacancies for Faculty positions in committees must be communicated and distributed to the International Faculty Members by the International Faculty representative.

Decision:

- While the current Recommended Committee Appointment Guidelines (Version 01.01) do not require Chair rotation, the BoT agrees that such rotation is essential for equity and representation. The BoT votes to incorporate this principle into the updated Recommended Committee Appointment Guidelines.

6 REQUEST FOR SUPPORT FOR FACULTY MEETINGS IN TIMES BETWEEN THE BIENNIAL CONFERENCES

Request received:

“The IIBA faculty is asking the BOT for ongoing financial support for reinstating the in-person meetings in the off years between conferences. This meeting will be for professional development, development of teaching content, and decision making. As faculty, we pay the highest dues of any membership categories. The faculty mission through teaching, research, and presentations, is to advance Bioenergetic Analysis in the world. We are open to finding the most cost-effective locations in consideration of the IIBA budget. We would like to propose our next meeting for October 2026 and we know that this could coincide with the 70th anniversary of the IIBA. We are asking the IIBA to examine this immediately for consideration so that plans can be implemented, and faculty can be notified. We would like a response within the next 30 days. Hotel/accommodations, airfare, and per diem meals.”

Discussion:

- Covering all expenses is considered too high for the annual budget, but the BoT generally supports the request, recognizing that in-person meetings are valuable for cohesion and professional development.
- Some BoT members emphasized the importance of explicit and implicit rules: subsidizing travel should require active involvement in governance and committee work, not just attendance at the meeting. (This aligns with the new subcommittee work on requirements, duties, and consequences for faculty participation, ensuring active participation of International Faculty Members – in progress.)
- There is also consideration of conducting a survey and gathering feedback from all International Faculty Members to assess attendance interest if financial support is provided.

- There is a feeling that more information is needed before making a fully informed decision. Some BoT members note that it touches on broader budget issues to be addressed at the next BoT meeting in March.

Decision:

- Financial support will be provided by waiving International Faculty Member dues for 2027 for those who participate in the off-year meeting in October 2026.

(Not all BoT members are fully in favor; some expressed reservations, but no member blocked the decision.)

7 REVIEW OF ALLOWANCES AND HOTEL ACCOMMODATIONS FOR BOT OVERSEAS MEMBERS

Discussion:

- Especially for members traveling from overseas, it is important to have time to settle in and recover from jet lag and long-distance travel before the in-person BoT meeting.

Decision:

- BoT members are entitled to up to 5 hotel nights starting on Tuesday.
- BoT members must confirm their flight details well in advance to facilitate accommodation arrangements.

(No additional allowances are decided or discussed.)

8 RULES FOR OPENING NEW TRAININGS

Discussion:

- The BoT discusses procedures for handling requests to establish new training groups.

Next Steps:

- Develop a formal procedure for opening new training groups, with Faculty discussion and approval integrated into the process (to be further discussed in the faculty, BoT meeting and Teaching Committee).

9 DUES 2026

Background:

- In March, the BoT approved that individual payments are not eligible for the reduced rate (40% discount).
- It seems like SABERJ, Lumen, and IABSP handle only individual payments (no collective society payments) this year.

Decision:

- The reduced rate (40% discount) applies only once and applies only to SABERJ.
- The Latin American BoT representatives will communicate with SABERJ to clarify why they are not paying according to the IIBA principle of collective society payments. The goal is to understand their situation and ultimately align SABERJ with the general dues rules for all affiliated societies (especially before the dues period 2027 starts).